



SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

March 2, 2007

Dear Interested Parties:

**HEALTH CARE OPTIONS PROGRAM REQUEST FOR PROPOSAL (RFP) 06-55000
ADMINISTRATIVE BULLETIN 9, ADDENDUM 7**

Administrative Bulletin Number 9, Addendum 7 issued by the California Department of Health Services (CDHS), Office of Medi-Cal Procurement (OMCP), announces information and changes to Request for Proposal (RFP) for the Health Care Options Program. CDHS provides notification to interested parties of the following:

- The enclosure (Addendum 7) incorporates changes to the Data Library Index (Appendix 2); additional documents have been added. To obtain a CD-R with the additional Data Library material, please send an e-mail to the address provided below.

Within the text of the Data Library Index, changes are indicated as an underline and a strikethrough to denote revisions.

In order to configure the Internet and CD version of the RFP to accurately reflect the current requirements and considerations, remove the existing pages and insert the appropriate replacement pages. The website for the electronic version is www.dhs.ca.gov/omcp.

ONLINE AND CD VERSION

To update the RFP, use the instructions in the following chart. Any changes made to the RFP are published as replacement pages in the RFP.

REMOVE EXISTING PAGES	REPLACEMENT PAGES
Health Care Options Data Library Index, page 1 of 9	Health Care Options Data Library Index, page 1 of 9. Updated: <ul style="list-style-type: none">• Maximus Technical Proposal – Price Proposals• Maximus Contract.• Maximus Amendments to Contract #01-15932.

REMOVE EXISTING PAGES	REPLACEMENT PAGES
Health Care Options Data Library Index, page 6 of 9	Health Care Options Data Library Index, page 6 of 9. Updated Program Alerts

Prospective Proposers have five (5) working days from the issue of this transmittal to the postmark date of the proposers' response to submit any objections to the Addendum to the address below:

RFP 06-55000
Attn: Karissa Kanenaga or Ramonda Ramos
CA Department of Health Services
Office of Medi-Cal Procurement, Mail Station 4200
Health Care Options Program
P.O. Box 997413
Sacramento, CA 95899-7413
E-Mail: omcprfp0@dhs.ca.gov

Sincerely,

Original signed by *Donna Martinez*

Donna Martinez, Chief
Office of Medi-Cal Procurement

Enclosure

HEALTH CARE OPTIONS PROGRAM DATA LIBRARY INDEX					APPENDIX 2
TITLE	FORMAT	DESCRIPTION	DATE ADDED	DATE UPDATED	COMMENTS
MAXIMUS TECHNICAL PROPOSAL, VOLUME I AND VOLUME II (APPENDICES) – PRICE PROPOSALS	CD	The document that presents a complete description of the current Contractor’s plans to meet the requirements of HCO RFP/Contract #01-15932, including price proposals.	5/19/06	3/2/07	Within RFP #06-55000, this item is referred to as the NARRATIVE PROPOSAL. Updated to include Volume II: Appendices.
MAXIMUS CONTRACT #01-15932	CD	The written, fully executed agreement between MAXIMUS and CDHS to operate the California Health Care Options Program for the State.	5/19/06	3/2/07	Updated to include full contract
MAXIMUS AMENDMENTS TO CONTRACT #01-15932	CD	Amendments A01 through A04 to the MAXIMUS Contract executed subsequent to the current Contract.	12/3/06	3/2/07	Updated to include all amendments A01-A04
H LETTERS	CD	The written letter from CDHS to the Contractor that serves as formal communication and provides directions and/or instructions from CDHS to the Contractor regarding approvals, policies, procedures, and/or other changes to the HCO Program.	5/19/06		
DHS HCO LETTERS	CD	The formal written letter from the Contractor communicating with CDHS in acknowledging and/or implementing directives regarding approvals, policies, procedures, and/or other changes to the HCO Program. These also serve as transmittal letters from the Contractor providing CDHS with contract deliverables in categories such as Records Retention and Retrieval, SDN Deliverables, various Reports, the Problem Correction System, Change Orders, etc.	12/5/06	2005 HCO Letters updated: 1/12/07	

HEALTH CARE OPTIONS PROGRAM DATA LIBRARY INDEX					APPENDIX 2
TITLE	FORMAT	DESCRIPTION	DATE ADDED	DATE UPDATED	COMMENTS
BUSINESS REQUIREMENTS – SECURE WEB SITE	CD	The business requirements which outline the various functions within HCO in its support of medical and dental managed care programs related to various SECURE WEB SITE.	1/12/07		
PROBLEM STATEMENTS	CD	The State-approved Problem Statements/forms, including supporting data, with which the Contractor receives and processes Problem Statements issued by the State, the Contractor, Managed Care Plan staff, or other entities designated by the State which document potential problems related to the Contractor not meeting contractual obligations.	12/5/06		
PROBLEM STATEMENT REPORTS	CD	The monthly and weekly reports provided to the State by the Contractor which provide details of issues related to potential problems in addition to issues related to the Contractor not meeting contractual obligations.	5/19/06		
SYSTEM DEVELOPMENT NOTICES (SDN)	CD	CDHS-generated documents utilized to notify the Contractor of system changes that require programming alterations and development activities to be performed by the Contractor's Systems Group (SG).	5/19/06		
PROGRAM ALERTS	CD	Samples of Program Alerts issued by the Contractor advising Contractor and HCO staff of the implementation of programmatic changes.	5/19/06	3/2/07	Updated to include the 2007 MEDS CUTOFF SCHEDULE.
EMERGENCY DISENROLLMENT-MEDICAL EXEMPTION REPORTS	CD	The monthly reports provided by the Contractor to the State that detail all emergency disenrollments and medical exemptions received by the Contractor and approved by the State.	5/19/06		